**BUSINESS DEVELOPMENT OFFICER**

**INTERNAL VACANCY**

**Closing date – 15 July 2022**

**The role of a Business Development Officer**

This role is responsible for sale of SAFDA Financial Services and Khayalethu Capital Partners Financial Products.

**Key Performance Areas**

* Provides effective financial sales and support.
* Sale of financial products.
* Understand financial products and suggest appropriate solutions to growers’ needs.
* Interaction and communication with growers
* Assist growers’ complete application forms.
* Draft basic business plans and complete cashflow templates
* Grower on-boarding on to the KCP system and the digital platform.
* Track disbursement and collection of funds.
* Monitoring and evaluation of funded growers
* Delivery of inputs
* Co-ordination of grower days and meetings
* Communication with the Grower Development team and FPSU Managers
* Coordinate deliveries of Inputs
* Oversee implementation of business plan

**Requirements for the job**

* Matric (NQF Level 4) and a National Diploma (NQF Level 6) in Finance or Accounting, along with three years of sales background.
* Must have at least 3 years’ experience working in sales and or finance, experience in the agricultural sector will be a advantage.
* Strong sales, financial administration, report writing experience with administrative skills.
* Computer proficiency- MS word, Excel, and PowerPoint.
* Good communication skills, administration, good organisational, interpersonal, problem solving, analytical skills, numeracy skills.
* High levels of attention to detail and meticulous.
* Work with limited supervision.
* A valid driver’s licence.

**Application Process**

Submit your motivation and CV to hrapplications@sa-fda.org.za clearly demonstrating your suitability for the job and position you applying for. Closing date for the applications is **Friday, 31st May 2024** at **12:00.** Communication will be limited to shortlisted candidates who will be contacted within one week of the closing date.

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