



Vacancy: Project Manager (Fixed Term Contract)

1. Job Purpose

The objective of this job is for the successful personnel to develop a suitable construction contract arrangement for a design and build contract documenting its complexities and the uniqueness of the proposed model.

2. Job Description

- Formulate a Construction Contract Arrangement Document that comprises a suite of documents prepared to regulate the terms of the agreement between SAFDA (South African Farmers Development Association) and the "appointed service provider". Such compiled document to be kept as generic as possible and all project specific issues to be dealt within the appropriate annexures in the interest of standardization and good practice.
- Define key parties to the contract and the role players in the contract as well as their detailed description of their respective roles.
- Interrogate SAFDA preferences advise where necessary on appointments for establishing a project brief, objectives, priorities, constraints, assumptions, and strategies correctly translated to a suitable construction contract agreement.
- Interrogate SAFDA overall approach to implementation, limitations, exclusions, measures of success and completion criteria.
- Develop terms of the contract in respect to time, cost, and quality for signature by the client and the employer.
- Formulate tender's data document that establishes the tenderer's obligations in submitting a tender and SAFDA as the employer's undertakings in administering the tender process and evaluating tender offers prior to appointment
- Formulate a project risk management plan for major risks grading such from low, medium, and high based on the adverse risk to project completion.
- To formulate a targeted enterprise strategy an approach which is pursued to make a contract participation goal an obligation and pre-requisite of the contract agreement.

3. Knowledge

- Highly Computer Literate.
- Knowledge of MS Office Suite and Projects
- Contractual knowledge of the various forms of contract like JBCC, GCC, FIDIC and NEC.
- Knowledge and understanding of Construction Industry; Occupational Health and Safety Act; NHBRC and Construction Regulations.
- Knowledge of construction projects in the built environment.
- Knowledge of executing projects in the private sector, public sector for the state, provincial and municipal entities. Knowledge of the relevant legislation applicable to these types of projects.



4. Skills

- Team Management.
- Delegation.
- Leadership.
- Organization.
- Communication.
- Prioritizing.
- Planning.
- Risk Management.
- Goal setting.
- Open to feedback.
- Negotiation.

5. Essential Requirement

- Registration with South African Council for the **Project and Construction Management Professions** (SACPCMP) as Professional Construction Project Manager.
- Valid motor vehicle driver's license (Code EB)
- 10 year post graduate experience in Built Environment

6. Preferred Requirement

- Relevant post graduate qualification
- 20 years post qualification experience

7. Remuneration

- Your contract will be part-time, and your contract will be based on the hourly rate of R 1200 for the project duration.
- All monthly deliverables with cost will be submitted to SAFDA for approval.

APPLICATION

Submit your motivation, CV and qualifications to hrapplications@sa-fda.org.za clearly demonstrating your suitability for the position you are applying for. Closing date for the applications is **Tuesday, 23 March 2022 at 12:00 noon**. Communication will be limited to shortlisted candidates who will be contacted within two weeks of the closing date.

South African Farmers Development Association

Registration number 163-564 NPO

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